

Finance Assistant (Maternity Cover)

Schools: Abbeywood First School, Church Hill Middle School and Ipsley CE RSA Academy
Contract: Part time, full year round - 30hrs per week, can be flexible with hours and working pattern for the right candidate
Salary: NJC SC2 Point 3 £18,562 – Point 4 £18,933
Start date: As soon as possible
Closing date: 9.00am Monday 4th October 2021

An exciting opportunity has arisen for an enthusiastic and experienced Finance Assistant to join our finance team to cover for maternity leave. Supporting the Finance Lead, you will carry out a number of duties within the finance department to ensure smooth running of the department while always adhering to financial policies and procedures.

You will be joining a group of 9 successful schools serving approximately 4000 children from nursery through to 19 years of age as part of the Central Regions Schools Trust, founded by the RSA. You will be working to support some of our schools in Redditch, although most of your work will be for Ipsley CE RSA Academy, a middle school for 640 pupils aged 9-13.

For further information about the role please contact ywigg@centralrsaacademiestrust.co.uk. An application pack can be found on the school website www.ipsleyacademy.co.uk under vacancies.

Completed applications should be sent to ywigg@centralrsaacademies.co.uk by 9am on Monday 4th October 2021.

Central Region Schools Trust is committed to safeguarding and promoting the welfare of our students and expects all staff and volunteers to share this commitment. All our posts are subject to an enhanced DBS disclosure, 2 work references and other employment checks.