

Dear Parent/Carer,

Key Stage 3 Pastoral Evening

We would like to invite you to the Key Stage 3 Pastoral Meeting on Wednesday 21st November, in the School Hall, between 4.00pm and 7.00pm. This is a vital opportunity for you to meet with your child's Form Tutor to discuss your child's start to the academic year.

Appointments can be made using our online appointment booking system which we used earlier in the school year. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Please visit <https://ipsleyrsa.parentseveningsystem.co.uk> to book your appointments.

A direct link to click on will be available on the school's website homepage. If you do not have access to the internet or have any problems, please contact the school office who will be happy to add appointments on your behalf.

On the evening, please make your way to the 'Community Entrance' (down the right hand side of the Main Entrance), where you can sign in and await the meetings you have booked with staff. Light refreshments will be provided by Student Leaders at The Deli Counter.

If you are unable to attend this evening, please let us know as soon as possible, so alternative arrangements can be made for staff to meet with you.

Many thanks for your support. We look forward to seeing you on Wednesday 21st November but in the meantime, please do not hesitate to contact us should you have any queries or concerns.

Yours sincerely,

Mr K. Addis
Head of Year 7

Mr K Spencer
Head of Year 8

Mrs S Jilks
Key Stage 3 Phase Leader