

Year 7 Blackwell Court Outdoor Education Trip 2018

Dear Parent/Carer,

We are delighted to inform you that your child has been allocated a place on one of our two Blackwell Court trips on either:

- Monday 23rd May to Wednesday 25th May 2018 or
- Wednesday 25th May to Friday 27th May 2018.

The total cost of the trip will be **£150 or £120 for pupils in receipt of free school meals**. This includes accommodation, travel, food, all activities with instruction, and insurance. This will be an exciting and memorable experience for those who attend.

To secure your child's place on this trip you will need to pay deposit of **£50 (£20 for children who receive free school meals)** which will be deducted from the final cost of the trip. Deposits need to be paid via ParentPay by **Friday 2nd March 2018**. If this payment is not made by Friday 2nd March 2018 and the deadlines for payments 1 & 2 are missed, your child's place will be given to another child who is on our waiting list.

Unfortunately, we are unable to refund deposits received unless the school needs to cancel the trip or we are able to fill the place with a substitute. We hope that you will understand that asking for a refund when you previously committed to the event could leave the school having to fund a loss.

- **Payment 2 - £50.00 by Monday 2nd April 2018**
- **Payment 3 - £50.00 by Tuesday 1st May 2018**

If you have any worries or struggles with payments or ParentPay, please contact myself or the school office. We will invite you into school closer to the time for a parent / carer meeting to discuss the trip in detail.

If you think you are eligible for free school meals, but don't currently receive them, please contact the school office for an application form.

Yours sincerely,

Mr P Gripton
Assistant DLS for PE

Mrs S Jilks
KS3 Phase leader

Year 7 Blackwell Court Outdoor Education Trip - May 2018

Child _____ Class _____

- I would like my child to have a place on this trip on either Monday 23rd May to Wednesday 25th May or Wednesday 25th May to Friday 27th May 2018.
- I have paid a deposit of £50 (£20 free school meals) through ParentPay
- I understand that any missed payments may result in my child losing their place

Signed _____ Date _____

For office use only:

Received date _____ time _____ Place number _____

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