

## TEACHER JOB DESCRIPTION CLASS TEACHER

Post Title: KS2 Teacher

The post holder is immediately responsible to the KS2 Phase Leader

### **Professional Duties and Responsibilities**

The post holder is required to carry out under the reasonable direction of the Principal the professional duties of a teacher which are set out in the School Teachers Pay and Conditions Document.

The post holder must at all times carry out his/her responsibilities with due regard to the Trust Equal Opportunities Policy.

### **Knowledge and Understanding:**

- Have knowledge of and keep up-to-date with the National Curriculum and the agreed syllabus for Religious Education.
- Be aware of and promote SMSC and British values as part of the curriculum and ethos of the school.
- Understand how pupils' learning is affected by their physical, intellectual, emotional and social development.
- Select and make good use of ICT skills for classroom and management support.
- Be familiar with the Trust current systems and structures as outlined in policy documents, including Health and Safety and Child Protection Policies.
- Understand and know how national and local comparative and school data including National Curriculum test data can be used to set clear targets for pupils' achievement.

### **Planning, Teaching and Class Management:**

- Plan and deliver the teaching programmes for all pupils within the class in relation to PSHE, the National Curriculum and the agreed syllabus for Religious Education with regard for the school's own policies and curriculum.
- Provide clear instructions for lessons and for sequences of lessons, which maintain pace, motivation and challenge.
- Make effective use of assessment information on pupils' attainment and progress and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Be familiar with the Code of Practice and identification, assessment and support of pupils with special educational needs.
- Evaluate your own teaching critically to improve effectiveness.

### **Monitoring, Assessment, Recording, Reporting and Accountability:**

- Assess and record each pupil's progress systematically with reference to the school's policy and practice, including the social progress of each child and use the results to inform future planning.
- Mark and monitor class work and homework, in line with the school's current practices to provide constructive feedback and set targets for future progress.
- Provide reports on individual progress to middle/senior leaders and parents as required.

### **Other Professional Requirements:**

- Establish and maintain effective working relationships with professional colleagues and parents.
- Participate in the Performance Management Cycle.
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Take responsibility for your own professional development.
- Be aware and mindful of all aspects of health and safety in relation to your duties.
- Support the Christian ethos and model the school values
- Ensure that all Trust policies are properly implemented
- Work collegiately within the school and across the Trust

This job description may be amended at any appropriate time, following consultation between the Principal and teacher, and will be reviewed annually. Priorities for the year will be negotiated and highlighted as appropriate.

### **Specific responsibility:**

All teachers will be expected to take on an area/subject of responsibility following their NQT induction year. With regard to the specific area of responsibility the teacher will be responsible for ensuring the area is planned for and delivered in school with a policy document. They are also responsible for maintenance and development of the area including resourcing and action as part of the school development plan. The area should be monitored and reports/actions taken in line with Trust policy and programmes.

### **Note**

This job description is not necessarily a comprehensive definition of the post. The post will follow the Teachers' Pay and Conditions Document  
The particular duties and responsibilities listed above may be subject to reasonable change from time to time following consultation between the Principal and the post holder.

October 2017