

Principal: Mrs P Hammond (FIMLS)

Winyates Way,  
Winyates,  
Redditch,  
Worcestershire,  
B98 0UB

December 2014

Dear Parent

### **Regular and Routine Visits**

We are writing to inform you of an update to our Educational Visits Policy which has been adopted by the Redditch RSA Academies Trust. Please see details:

As a student at Ipsley CE RSA Academy , as part of the Redditch RSA Academies Trust, your child could be taken to visit a range of local establishments. As this forms part of the academy routine, permission is not required.

Visits which are deemed either / or regular and routine are:

- First and Middle Schools and High Schools within Redditch Pyramid
- Local venues within the Winyates and Matchborough areas
- Choir concerts within Winyates and Matchborough areas
- Christmas church services

Visits that do not fall under the regular or routine visits will be administered as per the normal trip's process.

**Please can we stress the importance of keeping the academy informed of any change in details, such as medical conditions as well as changes to address and telephone numbers (work / home / mobile).**

Yours sincerely,

Mrs P Hammond  
Principal