

**Year 7 Blackwell Court Outdoor Education Trip 2019**

Dear Parent/Carer,

We are delighted to inform you that your child has been allocated a place on one of our two Blackwell Court trips on either:

- Monday 20<sup>th</sup> May to Wednesday 22<sup>nd</sup> May 2019 or
- Wednesday 22<sup>nd</sup> May to Friday 24<sup>th</sup> May 2019

The total cost of the trip will be **£165 or £135 for pupils in receipt of free school meals**. This includes accommodation, travel, food, all activities with instruction, and insurance. This will be an exciting and memorable experience for those who attend.

To secure your child's place on this trip you will need to pay deposit of **£65 (£35 for children who are eligible for free school meals)** which will be deducted from the final cost of the trip. Deposits need to be paid via ParentPay by **Thursday 28<sup>th</sup> February 2019**. If this payment is not made by Thursday 28<sup>th</sup> February 2019 and the deadlines for payments 1 & 2 are missed, your child's place will be given to another child who is on our waiting list.

Unfortunately, we are unable to refund deposits received unless the school needs to cancel the trip or we are able to fill the place with a substitute. We hope that you will understand that asking for a refund when you previously committed to the event could leave the school having to fund a loss.

- **Payment 2 - £50.00 by Friday 29<sup>th</sup> March 2019**
- **Payment 3 - £50.00 by Friday 26<sup>th</sup> April 2019**

If you have any worries or struggles with payments or ParentPay, please contact myself or the school office. We will invite you into school closer to the time for a parent / carer meeting to discuss the trip in detail.

If you think you are eligible for free school meals, but don't currently receive them, please contact the school office for an application form.

Yours sincerely,

Mr P Gripton  
Assistant DLS for PE

**Year 7 Blackwell Court Outdoor Education Trip - May 2019**

Child \_\_\_\_\_ Class \_\_\_\_\_

I would like my child to have a place on this trip on either Monday 20<sup>th</sup> May to Wednesday 22<sup>nd</sup> May or Wednesday 22<sup>nd</sup> May to Friday 24<sup>th</sup> May 2019.

I have paid a deposit of £65 (£35 if eligible for free school meals) through ParentPay

I understand that any missed payments may result in my child losing their place

Signed \_\_\_\_\_

Date \_\_\_\_\_

**For office use only:**

Received date \_\_\_\_\_ time \_\_\_\_\_ Place number \_\_\_\_\_

**Phone:** 01527 525725 **Email:** office@ipsleyacademy.co.uk **Website:** www.ipsleyacademy.co.uk  
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