

Dear Parent/Carer,

**English Trip – BBC Birmingham Tour – Monday 11th December 2017**

Your child has been selected to attend a workshop on Monday 11<sup>th</sup> December 2017.

There will be small group of students taken to The Mailbox on Monday 11<sup>th</sup> December to complete a comic book workshop from 11.30am until 3.15pm. Your child will need to meet Mr Gayler at the main school reception at 8.30am on Monday 11<sup>th</sup> December. The school minibus will be taking your child with Mr Gayler and another member of staff from school to The Mailbox. We will be returning to school by 1.15pm.

Please make sure that your child brings a coat and packed lunch with them. If your child normally has a free school meal, please notify this on the consent form below.

To confirm your child's attendance please complete the form below and return it to the school office by Monday 9<sup>th</sup> December 2017.

Yours sincerely,

Mr Gayler  
Teacher of English

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Name of Child: \_\_\_\_\_ Class \_\_\_\_\_

- I give permission for my child to attend the English trip on Monday 11<sup>th</sup> December 2017  
 I understand that it is in school time.

My emergency contact number is \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_